



**To: The Payroll Department**

**Until further notice and commencing on \_\_\_\_\_2020, please deduct from my salary each week/month my Dublin Simon Community donation of €\_\_\_\_\_, and lodge it into Dublin Simon's account on my behalf.**

**I recognise that these deductions, being made solely as a measure of convenience to me, may be terminated at any time.**

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**Staff number:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***This form should be returned to your payroll department. If you require any information on Dublin Simon Community or the above mentioned wage deduction scheme, don't hesitate to contact Dublin Simon on either [corporateteam@dubsimon.ie](mailto:corporateteam@dubsimon.ie) or call (01) 671 5551***